



**Edmonton County School**

*Educating our Community for Success*

# Teacher of Religion and Life

## MPS/UPS Outer London

### Full Time

Start: September 2023

#### **Cambridge Campus**

Great Cambridge Road,  
Enfield EN1 1HQ

#### **Bury Campus**

Little Bury Street,  
Edmonton,  
London, N9 9JZ

Tel: 020 8360 3158 Email: [ECSrecruitment@edact.org.uk](mailto:ECSrecruitment@edact.org.uk)

Head of School: Paul Miller

# About EdAct



**EdAct**

[www.edmontoncounty.co.uk](http://www.edmontoncounty.co.uk)

Our Trust comprises Edmonton County Secondary School (Bury and Cambridge Campuses), Lea Valley Academy, Edmonton County Primary School, and from September 2022 both Salmon's Brook School (Special) and the EdAct Therapy Centre.

Our Academies provide an education for children aged 4-18 in North London. We have been educating young people in this part of London since 1919 and throughout that time our approach has been epitomised by high standards and academic excellence, a tradition that continues today.

Our values of aspiration and achievement, personal responsibility, self-discipline and mutual respect are evident in all our work and result in young people who develop and grow as independent, resourceful and resilient individuals.

The Trust has set out the following vision for its work:

**E**xcellence in all we do

**D**eveloping a shared understanding of teaching and learning by sharing strengths and best practice

**A**mbitious and Accountable to our community for the better use of public funds so more resources are available to address the challenges we face

**C**reative in our approach to achieving the best for the children

**T**rusted by the community to provide a high-quality education and a great place to work

As a Trust we are committed to providing the best for the children in our schools but also to offer excellent professional development to our wonderful team of staff. If you join us you will enjoy excellent conditions of service and teach children who are keen to learn and succeed. The success of our Trust means that you will have great career prospects either within the Trust or beyond.

We look forward to hearing from you

**Dr Susan Tranter**

**Chief Executive**



## Edmonton County School

[www.edmontoncounty.co.uk](http://www.edmontoncounty.co.uk)

### Ofsted Report

Edmonton County School (ECS) is a 4-18 mixed, community, comprehensive school with a long history of providing a high-quality education to the communities of Enfield and Edmonton. Although we are a large organisation, with over 1800 students and around 250 staff making up our school community, our dual-campus structure means that the young people in our care have the experience of being in a caring and supportive environment that much smaller schools can offer.

ECS has a hard-working and high-calibre staff working as teachers and members of the wider workforce. Together, we share the aim that we are 'Educating our Community for Success'. The governors, staff and myself share a passionate commitment to meeting the varied individual needs of all our students, in order to ensure they leave ECS with the best possible academic qualifications. We want them to enjoy every aspect of their learning and we want them to develop as individuals, so that they leave us as confident and socially-responsible young people who are well equipped to contribute to society and enjoy success in whichever field they choose for themselves.

At Key Stage 4 (GCSE), the progress of our students is consistently good, whilst post-16 the progress of our students studying A Levels puts the school in the top 10% of Sixth Forms nationally. Whilst we continue to enjoy increasingly high standards of academic achievement, we are always ambitious to do even better and we are continually looking for ways to raise the level of achievement of our students.

Research has shown that strong partnerships between parents and school staff have a positive impact on a child's progress and helps them to feel good about school and their education. I have been teaching in north London schools for over 25 years and have been a senior school leader for over 15 years. I know that a successful school and happy children depend on all of us working together.

Working together also ensures that children are getting a consistent message about good behaviours. Our school is a calm, orderly place and we have high expectations regarding attendance, punctuality, attitudes towards learning, showing respect to members of the school community and the wearing of our uniform, both in school and in the local community.

I look forward to hearing from you.

**Paul Miller**

**Head of School**

## Job Description: Teacher of Religion and Life



Teachers are expected to secure high standards of learning and achievement for all students through the delivery of excellent teaching.

They should plan, teach and assess to ensure that all students achieve in line with or better than key stage value added estimates.

It is essential that they give active support to the vision and ethos of Edmonton County School (ECS).

This Job Description is in addition to the national standards expected of all who have attained Qualified Teacher Status.

Accountable to: Head of Social Sciences Faculty, Head of School and ultimately the Executive Headteacher.

### General Responsibilities

- a. Maintaining good order and behaviour thereby facilitating learning and safeguarding health and safety in school and authorised school activities elsewhere.
- b. Participating in whole school, departmental and pastoral and individual arrangements for her/his in-service training and professional development, including Performance Management.
- c. Sharing in statutory duties in accordance with published rotas.
- d. Taking part in scheduled meetings with colleagues and parents in accordance with the school's published calendar.
- e. Taking delegated responsibility for the implementation of the Health and Safety Act in accordance with the School's and the LA's Health and Safety Policy.
- f. Ensuring children are safe within school.

### Teaching (under the guidance of the Head of Faculty)

- a. Planning and preparation of courses and lesson for the classes assigned to her/him in accordance with the department's curriculum planning, including the implementation of the National Curriculum where relevant.
- b. Teaching appropriately the students assigned to him/her according to their needs. (This includes the setting, marking, assessing of class work, homework and other projects and field work etc.)
- c. Keeping records of students' attendance, class work and homework.
- d. Participating in public and internal examination arrangements as well as other assessment programmes, including profiles and records of achievement.
- e. Communicating with parents about students' progress in accordance with school and departmental policies.
- f. Being responsible for the room(s) in which he or she teaches with regard to appearance and display and for resources and equipment as appropriate.

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## Job Description: Teacher of Religion and Life



- g. Sharing in the Department's work in curriculum development with regard to courses of study, teaching material and methodologies used.
- h. Adhering to all agreed departmental and whole school policies e.g. marking, homework, S.E.N and equal opportunities.
- i. Undertaking additional administrative duties as directed by the Head of Department.

**Pastoral** - Under the guidance of the Year Progress Lead (Head of Year)

All members of staff will either be a tutor or will be allocated to a particular cohort of students. Duties of a tutor include:

- a. Mentoring students.
- b. Keeping accurate and up to date tutor group register following up all lateness and absences in accordance with school procedures.
- c. Contributing to the monitoring of the achievement of pupils in the tutor group through the process of academic review.
- d. Checking students' homework diaries regularly
- e. Checking on students' school uniform and enforcing school rules regarding jewellery etc.
- f. Accompanying the tutor set to Whole School and Year Assemblies
- g. Collating and checking the subject profiles for her/his tutor set. Summarising and commenting on **achievements** and **behaviour**. Discussing the reports with students as well we with parents at the parent/tutor meetings.
- h. Contributing to the development of the SMSC programme and delivering materials produced.
- i. Liaising with subject teachers, senior staff and outside agencies where appropriate about members of the tutor group.
- j. Being recognised by all members of the tutor set as a key member of staff from whom to seek advice and support; a teacher who may be relied upon to offer guidance in personal, social and learning matters.
- k. Adhering to and implementing all Phase policies.
- l. Any other duties as directed by the Executive Head Teacher.

This job description may be amended at any time after consultation with you.

Teachers will be line managed by their Head of Department or Head of Faculty.

*All schools in Enfield are committed to safeguarding and promoting the welfare of children and young people. Therefore, all employees working at this school are expected to share this commitment.*

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## Person Specification – Teacher Professional Skills and Experience

This person specification describes the skills, abilities and experience that we think are needed to do the job successfully. You should think about these carefully when writing the supporting statement part of your application form. We use the person specification as a benchmark against which we assess all candidates.

We will shortlist only those applicants who demonstrate in their application that they meet the criteria set out in the person specification. You should therefore make sure that your supporting statement demonstrates how your previous experience, skills, qualifications and abilities match all those on the person specification.

You may find it helpful to list each of the person specification criteria as a separate heading and explain how you meet that criterion. When outlining your skills and abilities, try to give examples of your successes and achievements.

Suitable candidates will:

- Grade C in Maths and English GCSE or equivalent.
- Have a good honours degree (preferably in Religious Education/Studies).
- Ability to teach sociology would be beneficial, but not essential.
- Have excellent subject knowledge.
- Be able to motivate and inspire students to learn.
- Be highly motivated and willing to use their initiative.
- Have a variety of teaching and learning strategies which they use effectively.
- Be able to maximise the achievements of all students.
- Be able to work effectively as part of a team.
- Be able to support and carry out departmental and whole school policies and procedures.
- Possess good written and verbal communication skills.
- Possess appropriate administrative skills.
- Be willing to contribute to the broader life of the school.
- Be willing to contribute to the development of the department and the school through their own professional development.
- Be aware of the need to ensure children are safe within school.

## People, Relationships and Communications

1. Be committed to maintaining a distinctive and inclusive vision in the school.
2. Be able to relate to all students in a positive and constructive way and inspire them to achieve more than they think possible.
3. Have qualities which earn the trust and respect of students, staff, parents and governors.
4. Demonstrate the inspiration to motivate and the ability to build on the strengths and expertise of each staff member.
5. Possess integrity, optimism, credibility, resilience, calmness and a sense of proportion.
6. Possess excellent written and verbal communication skills.
7. Have the ability to relate positively to parents and other stakeholders and engage them successfully in the life of the school.
8. Be able to build constructive working relationships with local schools and colleges, employers and the local authority.
9. Appreciate the balance between the academic, social and emotional development of young people, needed to create an outstanding school.
10. Embody our vision and values every day work and practice, particularly those of justice, kindness and humility.

# How to apply

You can apply online by completing the application form:

[www.edmontoncounty.co.uk/trust/vacancies/careers/current-vacancies/](http://www.edmontoncounty.co.uk/trust/vacancies/careers/current-vacancies/)

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